



Republic of the Philippines
Municipality of Baliwag
Province of Bulacan

APPLICATION FORM FOR CERTIFICATE OF OCCUPANCY

- FULL PARTIAL
 SIMPLE COMPLEX

Building Permit No.: ✓ _____
Date Issued : ✓ _____
FSEC No. : ✓ _____
Date Issued : ✓ _____

(Date)

Name of Owner/Permittee: _____
(Last Name) (Given Name) (Middle Initial)

Address of Owner/Permittee: _____ ZIP Code: _____
Tel. No.: _____

Requirements Submitted

- Filled-up Unified Application Form for Certificate of Occupancy
 Three (3) copies of Certificate of Completion Form, duly notarized
 Construction Logbook, signed and sealed by the Owner's Architect or Civil Engineer who undertook full-time inspection and supervision
 One (1) photocopy of valid licences of all involved Professionals
 Photograph of the completed structure showing front, sides and rear areas.

Name of Project: _____

Location of Project: _____

Use/Character of Occupancy: _____

No. of Storey/s: _____

No. of Units: _____

Total Floor Area (Square Meters): _____

Date of Completion: _____

Submitted by:

OWNER / PERMITTEE

(Signature Over Printed Name)

Community Tax Certificate No. _____

Date Issued: _____

Place Issued: _____

Attested by:

FULL-TIME INSPECTOR OR SUPERVISOR OF CONSTRUCTION

ARCHITECT OR CIVIL ENGINEER

(Signed and Sealed Over Printed Name)

PRC No.	Validity	
PTR No.	Date Issued	
Issued at	TIN	
CTC No.	Date Issued	Issued at