



LALAWIGAN NG BULACAN  
**Pamahalaang Bayan ng Baliwag**  
TANGGAPAN NG PUNONGBAYAN

**EXECUTIVE ORDER NO. 38 S. 2020**

**DESIGNATING MR. RAFINAL V. GONZALES AS THE FOCAL PERSON/AUTHORIZED ENCODER AND MR. ROVYNIEL S. LORENZANA AS ALTERNATE FOCAL PERSON/ALTERNATE AUTHORIZED ENCODER FOR THE ANTI-DRUG ABUSE COUNCIL REPORTING SYSTEM (ADAC-RS) OF THE MUNICIPALITY OF BALIWAG**

**WHEREAS**, the Local Government of Baliwag has acknowledged that the continuous proliferation of illegal drugs is a primary hindrance to the development of a safe and drug free community;

**WHEREAS**, in support to the war against illegal drugs, the Department of Interior and Local Government (DILG) and the Dangerous Drug Board (DDB) issued a Joint Memorandum Circular (JMC) No. 2018-1 which provides the implementing guidelines on the functionality and effectiveness of Local Anti-Drug Abuse Councils to accelerate and cascade the campaign against illegal drugs;

**WHEREAS**, one of the objective of the JMC is to systemize an effective ADAC monitoring and reporting mechanism thru the adaption of the Integrated Drug Monitoring Information System (IDMRIS) as the official monitoring tool for ADAC functionality and performance;

**WHEREAS**, in compliance to the said JMC, all government units are directed to designate a focal person who shall submit reports electronically thru the Anti-Drug Abuse Council Reporting System (ADAC-RS) as integrated in the IDMRIS of the Dangerous Drug Board (DDB);

**NOW THEREFORE I, FERDINAND V. ESTRELLA**, Municipal Mayor of the Municipality of Baliwag, by virtue of powers vested in me by law do hereby order that:



Management System  
ISO 9001:2015  
www.tuv.com  
ID: 5108650739



*Serbisyong May Malasakit!*

**SECTION 1. DESIGNATION.** The designation of Rafinal V. Gonzales as Focal Person/Authorized Encoder and Rovyniel S. Lorenzana as Alternate Focal Person/Alternate Authorized Encoder for the Anti-Drug Abuse Council Reporting System (AADC-RS).

**SECTION 2. FUNCTION AND DUTIES:** They shall:


- a) Encode the necessary information on Person Who Used Drug (PWUD) who surrender in accordance with the Community Based Treatment and Rehabilitation Monitoring Form;
- b) Ensure the monthly submission of reports;
- c) Ensure the accuracy and confidentiality of data;
- d) Ensure that the data of all PWUD who surrendered to authorities be encoded in the system following the schedules as set forth by the concerned agencies;
- e) In case there is no person surrendered for the month, report the same to the DDB through e-mail; and
- f) Report problems encountered in the ADAC-RS by filling out the Report Form.

**SECTION 3. SEPARABILITY CLAUSE.** If any provision of the Executive Order is held unconstitutional or invalid, other parts of the provisions hereof which are not affected thereby shall continue in full force and effect.

**SECTION 4. REPEALING CAUSE.** All orders, issuances and memorandum issued inconsistent herewith are hereby repealed and/or modified accordingly.

**SECTION 5. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 21<sup>st</sup> day of October 2020 at the Municipal Hall of Baliwag, Brgy. Bagong Nayon, Baliwag, Bulacan.

  
**FERDINAND V. ESTRELLA**  
Municipal Mayor



By the Mayor:

  
**ENRIQUE V. TAGLE**  
Municipal Administrator