



LALAWIGAN NG BULACAN
Pamahalaang Bayan ng Baliwag
TANGGAPAN NG PUNONGBAYAN

EXECUTIVE ORDER NO. 008 S.2020

**AN ORDER RECONSTITUTING THE INTERNAL AUDIT TEAM IN THE
MUNICIPALITY OF BALIWAG**

WHEREAS, Administrative Order No. 70 dated 14 April 2003 directs all Heads of Departments and Agencies of the Executive Branch, including the GOCCs,/GFIs, SUCs and LGUs to strengthen their respective internal control systems (ICS) and establish an Internal Audit Service/Unit (IAS/IAU) in offices concerned;

WHEREAS, internal control provides the foundation and strengthens accountability and good governance in public service organizations;

WHEREAS, internal audit is a key part of the internal control systems, it appraises and advises the Head of Agency on all matters relating to management control and operations unit, consistent with the Administrative Code of 1987 and existing DBM issuances;

WHEREAS, Administrative Order No. 03 S. 2017 created the Internal Audit Team for the Municipality of Baliwag that will evaluate the procedures of the municipality in compliance with quality standards;

WHEREAS, internal audit team is significant to methodically assess the effectiveness of the organization's quality management system, and its adherence with the requirements of International Standards;

NOW THEREFORE, I, FERDINAND V. ESTRELLA, Municipal Mayor of the Municipality of Baliwag, by the powers vested in me by law, do hereby order the reconstitution of the Internal Audit Team in the Municipality of Baliwag.

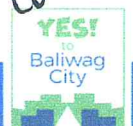
SECTION 1. COMPOSITION. The Internal Audit Team shall be composed of the following:



Management System
ISO 9001:2015
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Serbisyong May Malasakit!



Internal Lead Auditor:

DR. MARY JOAN DINLASAN
Municipal Health Office

Internal Audit Team:

ANTHONY DILIG
Municipal Accounting Office

ENGR. NEMENCIO DE LEON
Municipal Planning and Development Office

MELANIE CRUZ
Office of the Mayor

BRENDA BALAGA
Nutrition Office

JENNELYN MARCELO
Public Employment and Services Office

ALVIN LEE ASURO
Municipal Disaster Risk and Reduction
Management Office

RENALYN LUMABAS
Municipal Budget Office

SECTION 2. DUTIES AND RESPONSIBILITIES.

2.1. The ISO Internal Lead Auditor shall:

- 2.1.1 Manage a team of internally quality auditors;
- 2.1.2 Facilitate the documentation and implementation process;
- 2.1.3 Evaluate constantly the effects of audit observations and personal interactions during an audit; and
- 2.1.4 Assist audit team in developing reports; present audit reports to top management, as needed

2.2 The ISO Internal Audit Team of Baliwag shall:

- 2.2.1 Evaluate production processes for compliance with quality requirements;
- 2.2.2 Assist in development of audit plans, audit schedules

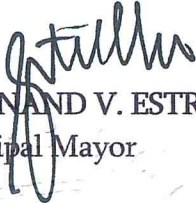
- 2.2.3 Assist with follow-up audits, as required; and
- 2.2.4 Develop internal auditing/ testing parameters.

SECTION 3. REPEALING CLAUSE. All orders, issuances and memorandum issued inconsistent herewith are hereby repealed or modified accordingly.

SECTION 4. SEPARABILITY CLAUSE. If for any reason any portion or provision of this Executive Order is declared unconstitutional or invalid, the other sections or provisions thereof which are not affected shall continue to be in full force and effect.


SECTION 5. EFFECTIVITY. This Executive Order shall take effect immediately.

Done in the Municipal Government of Baliwag this February 13, 2020 at the Municipality of Baliwag, Bulacan, Philippines.


FERDINAND V. ESTRELLA
Municipal Mayor



By the Mayor:


ENRIQUE V. TAGLE
Municipal Administrator