REPUBLIC OF THE PHILIPPINES
PROVINCE OF BULACAN
MUNICIPALITY OF BALIWAG

DISBURSEMENT VOUCHER

Mode of Payment

Check  Cash  Others

Payee

TIN/Employer No.

Responsibility Center

Address

Or/Other Documents

EXPLANATION

To:
Payment for purchased of Rice for Disaster Preparedness as per hereto attached supporting papers in the amount of One hundred seventy nine thousand two hundred Pesos Only...

AMOUNT

P 179,200.00

A. Certified

☑ Allotment obligated for the purpose as indicated above.
☐ Supporting documents complete.

Signature

Printed Name: RHEA DIANA R. PAYURAN
Date

Position: Municipal Accountant
Head/Accounting Unit/Authorized Representative

Printed Name: FERDINAND V. ESTRELLA
Date

Position: MUNICIPAL MAYOR

B. Certified

☑ Funds Available

Signature

Printed Name: MARTINIANO D. JAVIER
Date

Position: Municipal Treasurer
Treasurer/Authorized Representative

Printed Name: JOSEFINA M. TANGGOL
Date

Position: Municipal Budget Officer
Head, Requesting Office/Authorized Representative

OBLIGATION REQUEST

Obligation No. 01-2021-304
Other Purposes

Rice for Disaster Preparedness

502-02-03-060

P 179,200.00

A. Certified

☐ Charges to appropriation/allotment necessary, lawful and under my direct supervision
☐ Supporting documents valid, proper and legal

Signature

Printed Name: ENRIQUE V. TAGLE
Date

Position: Municipal Administrator
Head, Requesting Office/Authorized Representative

B. Certified

Existence of available appropriation

Signature

Printed Name: JOSEFINA M. TANGGOL
Date

Position: Municipal Budget Officer
Head, Requesting Office/Authorized Representative

JOURNAL ENTRY VOUCHER

ACCOUNTING ENTRIES

Responsibility Center

ACCOUNTS AND EXPLANATION

Account Code

PR

Debit

Credit

CIB-LC/CA/COMBO  1-01-02-

Due to BIR  2-02-01-010

-2

-3

Total

Prepared by: RHEA DIANA R. PAYURAN
Municipal Accountant

Bookkeeper
## PURCHASE REQUEST

**Department:** MDRRMO  
**P. R. No.:**  
**SAI No.:**  
**ALOBS No.:**  
**Date:** 02-12-19

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Quantity</th>
<th>Unit</th>
<th>Item Description(s)</th>
<th>Estimated Unit Cost</th>
<th>Estimated Cost</th>
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<tbody>
<tr>
<td>1</td>
<td>160</td>
<td>sack</td>
<td>Rice for relief (25 per sack)</td>
<td>P 1,120.00</td>
<td>P 179,200.00</td>
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**TOTAL** P 179,200.00

**Purpose:** Rice for Disaster Preparedness

<table>
<thead>
<tr>
<th>Requested by:</th>
<th>Cash Availability:</th>
<th>Approved by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Printed Name:** ALVIN LEE C. ASURO  
**Designation:** MDRRMO

**Cash Availability:** MARTINIANO D. JAVIER  
**Designation:** Municipal Treasurer

**Approved by:** FERDINAND V. ESTRELLA  
**Designation:** Municipal Mayor