**DISBURSEMENT VOUCHER**

**Provincial Government of Bulacan**
**Municipality of Baliwag**

**Mode of Payment**: [ ] Check [ ] Cash [ ] Others

**Payee**: [Title/Employer No.]

**Address**: [Office/Unit/Project] [OR/Other Documents]

**EXPLANATION**

To: Payment for ISO Consultancy Services as per hereto attached supporting papers in the amount of One Hundred Thousand Pesos Only...

<table>
<thead>
<tr>
<th>PMT.</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>P</td>
<td>100,000.00</td>
</tr>
</tbody>
</table>

**A. Certified**: [ ] Allotment obligated for the purpose as indicated above. [ ] Supporting documents complete.

**Signature**: [Printed Name] [Position] [Date]

**B. Certified**

**Signature**: [Printed Name] [Position] [Date]

**RECEIVED**: [Date]

**OBLIGATION REQUEST**

<table>
<thead>
<tr>
<th>Description</th>
<th>F.P.P.</th>
<th>Account Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISO Consultancy Services</td>
<td>1011-</td>
<td>5-02-11-030</td>
<td>100,000.00</td>
</tr>
</tbody>
</table>

**A. Certified**

[ ] Charges to appropriation/allotment necessary, lawful and under my direct supervision. [ ] Supporting documents valid, proper and legal

**Signature**: [Printed Name] [Position]

**B. Certified**

**Signature**: [Printed Name] [Position]

**JOURNAL ENTRY VOUCHER**

**ACCOUNTING ENTRIES**

<table>
<thead>
<tr>
<th>Description</th>
<th>Account Code</th>
<th>PR</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIB-LC/CA/COMBO</td>
<td>1-01-02-</td>
<td>2-02-01-010</td>
<td>-2</td>
<td>-3</td>
</tr>
</tbody>
</table>

To record above transaction.

**Prepared by**: [Printed Name] [Position]

**Bookkeeper**: [Printed Name] [Position]

**Approved by**: [Printed Name] [Position]
## PURCHASE REQUEST

**Department:** Mayors  
**P. R. No.:**  
**SAI No.:**  
**ALOBS No.:**  
**Date:** 06-01-16  
**Date:**  
**Date:**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Quantity</th>
<th>Unit Issue</th>
<th>Item Description(s)</th>
<th>Estimated Unit Cost</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td></td>
<td>ISO Consultancy</td>
<td>100,000</td>
<td>100,000</td>
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</tbody>
</table>

**ISO Consultancy Services**

<table>
<thead>
<tr>
<th>Requested by:</th>
<th>Cash Availability:</th>
<th>Approved by:</th>
</tr>
</thead>
</table>

**Signature**

**Printed Name:** ENRIQUE V. TAGLE  
**Designation:** Municipal Administrator

**Printed Name:** MARTINIANO D. JAVIER  
**Designation:** Municipal Treasurer

**Printed Name:** FERDINAND V. ESTRELLA  
**Designation:** Municipal Mayor

---

## PURCHASE REQUEST

**Department:** Mayors  
**P. R. No.:**  
**SAI No.:**  
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**Designation:** Municipal Administrator

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**Designation:** Municipal Treasurer

**Printed Name:** FERDINAND V. ESTRELLA  
**Designation:** Municipal Mayor