EXECUTIVE ORDER NO. 647 S. 2018

ESTABLISHING A SAFETY CULTURE IN THE COMMUNITY, WORKPLACES, INSTITUTIONS OF LEARNING, ESTABLISHMENTS AND ORGANIZATIONS

WHEREAS, Section 16 of the Local Government Code provides that Local Government Units shall ensure support the promotion of health and safety of citizens under their jurisdiction;

WHEREAS, Baliwag is the tenth (10th) most resilient municipality in our Nation;

WHEREAS, a good safety culture can be introduced by the Local Government’s commitment to safety, realistic practices for handling hazards, continuous organizational learning, and care and concern for risks shared across the municipality;

WHEREAS, the Municipal Disaster Risk Reduction Management’s mandate is to ensure disaster risk reduction, administer safety and management program in the whole town by spearheading in the continuous development of strategic and systematic approaches as well as measures to reduce the vulnerabilities and risks to hazards and manage the consequences of disasters;

NOW, THEREFORE, I, FERDINAND V. ESTRELLA, Municipal Mayor of the Local Government Unit of Baliwag, Bulacan, by virtue of the powers vested in me by law, do hereby order the appointment of safety officers in every public and private institutions in our Municipality to promote safety culture in the community, workplaces, institutions of learning, establishments and organizations. This must conform with the following provisions:
SECTION 1. TITLE.

This shall be known as an Executive Order Establishing a Safety Culture in the Community, Workplaces, Institutions of Learning, Establishments and Organizations.

SECTION 2. OBJECTIVES.

1. To improve workplace's / organization's health and safety culture and performance by minimizing risk, solving occupational health and safety issues, being transparent and open about health and safety, and striving for continual improvement in health and safety performance;
2. To provide for the strict enforcement of safety and health measures;
3. To increase input, actions and involvement in the safety management process by individuals.

SECTION 3. SCOPE AND COVERAGE

This Order shall govern all public and private institutions and organizations in the Municipality of Baliwag.

SECTION 4. APPOINTMENT OF SAFETY OFFICERS

All the employers, directors, presidents and head of all public and private institutions and organizations in the municipality shall appoint a safety officer/s which duties and functions are to be found in Section 4 of this Executive order.

SECTION 4. DUTIES AND FUNCTIONS OF THE SAFETY OFFICERS.

The Safety Officers shall:

1. Analyze and inspect the entire working environment to identify and assess risks as well as design and implement appropriate safety management systems and evaluate their effectiveness;
2. Take every reasonable precaution necessary to ensure the safety and health of the employees while on duty;
3. Develop and communicate standard procedures and instructions/standards to all employees/members for them to understand the specific behaviors required and expected of them to achieve the company/organization safety values.

4. Investigate and record each and every accident as well as those unsafe and unsanitary conditions with the aim of determining the best remedies to prevent its recurrence;

5. Maintain a continuous and regular safety and health meetings for all employees/members;

6. Receive oral and written reports of employees about unsafe and unhealthy conditions and recommend to management for remedial measures;

7. Communicate with the local government for the training provision of employees in first-aid, firefighting and other safety and health measures; and

8. Submit annual report of accidents to the Municipal Disaster Risk Reduction Management Office.

SECTION 5. COMPLIANCE.

5.1 Appointment of Safety officers – Report of compliance to the appointment of safety officers shall be submitted to the Municipal Disaster Risk Reduction Management Office within Thirty (30) days from receipt of this Executive Order.

5.2 Submission of Annual Report- Annual Accident Reports shall be forwarded to the Municipal Disaster Risk Reduction Management Office every month of January of the following year.

SECTION 6. SEPARABILITY CLAUSE.

If, for any reason, any part or provision of this Order is declared invalid or unconstitutional, any part or provision not affected thereby shall remain in full force and effect.

SECTION 7. REPEALING CLAUSE.

All Executive Orders, rules and regulations and other issuances or parts thereof, which are inconsistent with this Executive Order are hereby repealed or modified accordingly.
SECTION 8. EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately.

DONE, this 23rd day of April 2018 in the Municipality of Baliwag, Bulacan, Philippines.

FERDINIDAD V. ESTRELLA
Municipal Mayor

By the Mayor:

ENRIQUE V. TAGLE
Municipal Administrator