

NAME OF EVENT : Mass Oathtaking of Baliwag Barangay & SK Officials  
DATE : 11 June 2018  
VENUE : Baliwag Star Arena  
COST : P344,110

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**BRIEF DESCRIPTION:**

Following the Barangay and SK elections last May 14, 2018, the Municipal Government of Baliwag shall host a mass oathtaking of its newly elected and re-elected barangay officials in an event that will coincide with the municipality's local celebration of the Philippine Independence.

This shall serve as a symbolic ceremony to start the reconciliation, unification and solidarity among local elected officials, who will work hand-in-hand in achieving the vision of Baliwag.

**ATTENDEES:**

Barangay Chairman and Councilors of 27 Barangays (216)  
Barangay SK Chairman and Councilors of 27 Barangays (216)  
Brgy Chair's Spouse (27)  
Barangay Secretaries (27)  
Barangay Treasurers (27)  
Municipal Officials (10)  
Department Heads and Secretariat (50)  
Guests (30)  
TOTAL 600

**GUEST OF HONOR:**

Senator Aquilino "Koko" Pimentel

**DATE, TIME, and VENUE:**

8am, 12 June 2018 at Baliwag Star Arena

**PROGRAM FLOW:**

8am Registration  
9am Program Proper

Prayer- Ecumenical Prayer  
 National Anthem- Video  
 Welcome Remarks and Intro to Keynote- Mayor Ferdie V. Estrella  
 Keynote Message  
 Mass Oathtaking with Brgy Captain and SK Chair on stage  
 Photo Ops per Barangay  
 Closing Number  
 Early Lunch

**ATTIRE:**

Barong/Filipiniana

**BUDGETARY REQUIREMENT:**

Item	Cost
Food (550 x P250/head)	P137,500
Technical Set-up	P40,000
Physical Set-up	P30,000
Invitation	P25,000
Lei (70 pcs)	P10,500
Sticker Paper for Brgy Officials	P2,000
Pentel Pen (Green)	P1,000
Printing of Oath of Office (486xP35/head)	P17,010
Certificate jacket (486xP100/head)	P48,600
Tarpaulin	P3,000
Token for Guest	P5,000
Performers	P15,000
Preparatory Meeting and Technical Rehearsal	P10,000
<b>TOTAL</b>	<b>P344,110</b>

**TASKING:**

Tasking	Persons/Office-in-charge
Invitation Design	PIO
Oath of Office Design and Printing	PIO
Performers	Tourism
Usherettes/Ushers	HR
Physical Set-up	Tourism, GSD
Invitation to Keynote	Mayor's Office
Lei, Food, Token	Mayor's Office

Sticker for Elected Officials	Mayor's Office
Circulation of Invitation	CAO, MSWDO-ECCD
Technical Requirements (Sounds, Video, Graphics)	PIO, MICTO
Emcees	Lowell and Jinky
Registration and Distribution Oath of Office	CAO

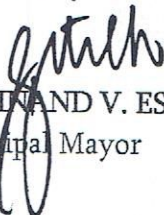
Prepared by:

  
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Recommending Approval:

  
ENRIQUE V. TAGLE  
Municipal Administrator

Approved by:

  
FERDINAND V. ESTRELLA  
Municipal Mayor