RECONSTITUTING THE MEMBERS OF THE PREVIOUSLY CALLED MUNICIPAL GENDER AND DEVELOPMENT COUNCIL (MGAD-C) NOW CALLED AS THE MUNICIPAL GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (MGDFPS) AND RELATED INSTITUTIONAL MECHANISMS OF BALIWAG, BULACAN

WHEREAS, the translation of the Gender and Development Framework from theory into practice is through gender mainstreaming strategy;

WHEREAS, PCW Memorandum Circular No. 2011-01 providing guidelines in the creation, strengthening and institutionalization of the Gender and Development Focal Point System (GFPS);

WHEREAS, the Municipal Gender and Development Focal Point System is among the GAD mechanisms to accelerate gender mainstreaming in the local government unit;

WHEREAS, the previously called MGAD-C be now recognized as the Municipal Gender and Development Focal Point system (MGFPS) of Baliwag is tasked to implement the guidelines of the Joint Memorandum Circular No. 2015-04 of the Philippines Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM) as integrated in the preparation of the annual Gender and Development Budget Plan. Accomplishment and Status Reports;

WHEREAS, the Municipality of Baliwag, Bulacan has adopted gender mainstreaming in its governance by integrating gender perspective in planning and creation of policies as well as in the delivery of gender-responsive programs, projects and activities:

WHEREAS, the enacted GAD Code IRR provides for the enhancement of the institutional mechanisms, among which the MGFPS and committees or structures under its primary responsibility carries out the general objectives of the GAD code;
NOW THEREFORE, I, FERDINAND V. ESTRELLA, by virtue of the power vested in me by the law as Mayor of the Municipality of Baliwag, Province of Bulacan, hereby orders the reconstitution of the Municipality Gender and Development Focal Point System (MGFPS) and its committees and structures as follows:

Section 1. Constitution of the MGFPS

MGFPS Executive Committee
Chairperson: Ferdinand V. Estrella, Municipal Mayor
Co-Chairperson: Christopher F. Clemente, Municipal Vice-Mayor
Vice-Chairperson: Marie Claudette P. Quimpo, SB Committee on Social Services

Members:
1. ABC President
   Sangguniang Bayan
2. Head or Authorized Representative, MGAD-C Focal Person
   Population Commission/Nutrition Office
3. Head or Authorized Representative
   Municipal Planning and Development Office
4. Head or Authorized Representative
   Municipal Budget Office
5. Head or Authorized Representative
   Municipal Treasurer’s Office
6. Head or Authorized Representative
   Municipal Health Office
7. Head or Authorized Representative
   Municipal Social Welfare and Development Office
8. Head or Authorized Representative
   Public Employment Service Office
9. Head or Authorized Representative
   Municipal Environment and Natural Resources
10. Chief of Police or Authorized Representative
    Philippine National Police
11. Head or Authorized Representative
    PNP Women and Children’s Desk
12. Municipal Local Government Operations Officer
    Department of Interior and Local Government
13. Market Administrator
    Market Office
14. District Supervisor
    Baliwag South District
15. District Supervisor
   Baliwag North District
16. President
   Senior Citizens' Federation
17. President
   Federation of Persons with Disability
18. President
   Baliwag Vendors Association
19. President
   Solo Parent Federation
20. Head or Authorized Representative
   Local Council for Women
21. Representative
   Barangay Women's Desk

Section 2. Functions, Roles and Responsibilities of the MGFPS of Baliwag
a. Formulates the Annual GAD Plan and Budget as integrated in the AIP (Annual Investment Plan);

b. Functions as the GAD Monitoring and Evaluation Team;

c. Meets every six (6) months or as deemed necessary to monitor and evaluate the implementation of plans and assess potential and existing problems and readily respond to such;

d. Adopts and employs GAD monitoring indicators, evaluation checklists and tools to be applied to the Municipal and Barangay units, sector organizations and the community;

e. Assesses and evaluates the implementation of the GAD Plan, prepares annual report containing its accomplishments, good practices and lessons in GAD and reports the same;

f. Coordinates and establishes linkages with other partner agencies, institutions and organizations for networking and improved implementation of the GAD IRR;

g. Undertakes conscious-raising programs and projects through information, education and communication campaigns;

h. Ensures the organization and capacity building strategies for women organizations within the municipality and their representation in the special bodies.

Section 3. Composition of the MGFPS – Technical Working Group

Chairperson: Head, Community Affairs Office

Members: Head, Population Commission/Nutrition Office
          Head, Municipal Health Office
          Head, Municipal Social Welfare and Development Office
          Head, Public Employment Service Office
Section 4. Functions of the MGFPS – Technical Working Group

a. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting (GPB) process;

b. Formulate the LGU GPB in response to the gender gaps and issues faced by their constituents including their women and men employees;

c. Assist in the capacity and competency development and provide technical assistance to the offices of the LGU. In this regard, the TWG shall work with the Human Resource Management Office on the development and implementation of a capacity development program on GAD for its employees, as necessary;

d. Coordinate with the various offices of the LGU and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPB’s;

e. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;

f. Monitor the implementation of GAD-related PPA’s and suggest corrective measures to improve their implementation;

g. Prepare and consolidate LGU GAD Accomplishment Reports and other GAD related reports; and

h. Provide regular updates and recommendations to the Local Chief Executive or GFPS ExeCom regarding GFPS’ activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices, stakeholders and constituents.

Section 5. GAD Office, GAD Resources Center and GAD Focal Person

The GAD office shall be manned by the MGFPS and its members with its Focal Person, Brenda C. Bernardo from the Municipal Population Commission.

5.1. Functions and Responsibilities

a. The GAD Focal Person is responsible for leading the facilitation, implementation, monitoring and evaluation of gender mainstreaming in the LGU;

b. The staff of the GAD office shall serve as secretariat in the provision of administrative and logistical support to the MGFPS;

c. The GAD office shall serve as the center of GAD-related activities;

d. The office shall also respond to the needs of a successful GAD mainstreaming with the following services:

- Capacity development programs and modules
- Technical assistance in the development of policies, programs, projects or activities, its monitoring and evaluation schemes and other related concerns
- Production and dissemination of IEC materials on GAD
Section 6. Committees under MGFPS

To effectively respond to the challenges in the cause to promote, protect and fulfill the rights of women and children, the following committees were created as integral parts of the system and shall therefore work in coordination with the respective departments and offices inside and outside the LGU of Baliwag. The committees are as follows:

- Committee on Gender-based Violence
- Committee on the Economic Empowerment of Women
- Committee on Reproductive Health
- Committee on Education, Training and Research

6.1 Committee on Gender-based Violence

This team shall perform the functions provided in the GAD code IRR and shall be composed of the following:

Chairperson: Head, Municipal Social Welfare and Development Office
Vice Chairperson: Chief of Police, Philippine National Police
Members: ABC President
          President, PNP Women and Children’s Desk
          Representative, Barangay Women’s Desk

6.2 Committee on Economic Empowerment of Women

This team shall perform the functions provided in the GAD code IRR and shall be composed of the following:

Chairperson: Head, Public Employment Service Office
Vice Chairperson: Market Administrator, Market Office
Members: Head, Local Council for Women
          President, Baliwag Vendors Association
          President, Federation of Persons with Disability
          President, Senior Citizens’ Federation
          President, Solo Parent Baliwag Federation

6.3 Committee on Reproductive Health

This team shall perform the functions provided in the GAD code IRR and shall be composed of the following:

Chairperson: Head, Municipal Health Office
Vice Chairperson: Head, Population Commission
Members: Head, Municipal Environment and Natural Resources Office
          District Supervisor, Baliwag North District
          District Supervisor, Baliwag South District
Section 7. GAD Budget
The cost of implementing gender mainstreaming through the MGFPS and its GAD Plan and other related mechanism shall come from the minimum 5% appropriated annual GAD budget.

Section 8. Repealing Clause
This Executive Order supersedes previous Executive Orders issued for the purpose.

Section 9. Effectivity. This Executive Order shall take effect immediately.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Municipality of Baliwag, Bulacan, this 11th day of November, 2016.

FERDINAND V. ESTRELLA
Municipal Mayor

MUNICIPALITY OF BALIWAG

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