



LALAWIGAN NG BULACAN  
**Damahalaang Bayan ng Baliwag**

TANGGAPAN NG PUNONGBAYAN

EXECUTIVE ORDER NO. 20  
Series of 2017

**“AN ORDER CREATING THE MUNICIPAL ACTION COMMITTEE FOR THE EFFECTIVE MANAGEMENT AND IMPLEMENTATION OF PANTAWID PAMILYANG PILIPINO PROGRAM (MAC-4PS) IN THE MUNICIPALITY OF BALIWAG”**

WHEREAS, Pantawid Pamilyang Pilipino Program is a poverty reduction and social development strategy of the national government that provides conditional cash grants to extremely poor households to improve health, nutrition, and education of children particularly aged zero to fourteen (0-14);

WHEREAS, the program addresses the millennium development goals of the government, such as improving maternal health, reducing child mortality, reducing extreme poverty and hunger, achieving universal primary education and promoting gender equality and empowering women;

WHEREAS, based on the above premises, there is a need to create Municipal Action Committee (MAC) for the effective management and implementation of Pantawid Pamilyang Pilipino Program in the Municipality of Baliwag to facilitate the speedy and smooth implementation of the foregoing.

NOW, THEREFORE, I, FERDINAND V. ESTRELLA, Municipal Mayor, Municipality of Baliwag, Bulacan, by virtue of the powers vested in me by law do hereby order:

**Section 1. Creation.** There is hereby created a Municipal Action Committee dedicated for the effective management and implementation of Pantawid Pamilyang Pilipino Program in the Municipality of Baliwag, hereby referred to as MAC-4PS.

**Section 2. Composition.** The Municipal Action Committee (MAC-4PS) shall be composed of the following:

**DUGONG  
BALIWAG  
PUSONG  
BALIWAG**

*Serbisyong May Malasakit*

Chair : MUNICIPAL MAYOR

Members : SANGGUNIANG BAYAN  
CHAIR, SOCIAL SERVICES COMMITTEE

MUNICIPAL SOCIAL WELFARE AND  
DEVELOPMENT OFFICER

MUNICIPAL HEALTH OFFICER

MUNICIPAL BUDGET OFFICER

MUNICIPAL ENGINEERING OFFICE

SCHOOL DISTRICT SUPERINTENDENT

MUNICIPAL PLANNING AND DEVELOPMENT  
OFFICER

MUNICIPAL LOCAL GOVERNMENT  
OPERATIONS OFFICER

MUNICIPAL POPULATION COMMISSION  
OFFICER

MUNICIPAL AGRICULTURE OFFICER

PESO OFFICER

MUNICIPAL ENVIRONMENT AND NATURAL  
RESOURCES OFFICER

COMMUNITY AFFAIRS OFFICER

A Coordinating Board is likewise created, to be composed of the following:

- a. Lingkod Lingap Nayon (LLN);
- b. Municipal Link;

  


- c. Day Care Teachers;
- d. 4Ps Social Service Specialist;
- e. Baliwag Polytechnic College;
- f. Mother Leader.

**Section 3. Functions and Responsibilities.** The functions of the Committee are as follows:

1. Oversee the overall implementation of the Pantawid Pamilya in the Municipality;
2. Ensure that the education and health services required by the program are available and adequate;
3. Provide necessary technical assistance to the program implementation;
4. Coordinate the implementation and operationalization of sectoral activities at the Municipal level to better execute the program objectives and functions of 4Ps;
5. Coordinate with various concerned government agencies at the local level, sectoral representatives, non-government organizations present at the local level to ensure effective implementation of the 4Ps;
6. Prepare reports with issues and concerns and submit to the Municipal Action Team (MAT);
7. Ensure materialization of the Municipal Action Plan; and
8. Act as a Grievance Redress Committee, which shall have the following functions;
  - a. Receive filed cases of non-compliance to conditionalities from any of the members of the community.
  - b. Provide clarification and resolutions to any form of complaints and problems from the household grantees and/or between and among the grantees and any member of the community.
  - c. Refer and file unresolved cases at the Municipal Advisory Committee level.

**Section 4. Meeting.** The Committee shall meet at least once (1) a month or every first Wednesday of the month.